**FAIRFIELD AREA SCHOOL DISTRICT**

**BOARD OF SCHOOL DIRECTORS**

**MEETING February 24, 2025**

**A G E N D A**

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Roll Call**

**IV. Minutes**

A. Move to approve the minutes of the Regular Board Meeting on January 27, 2025 and Study Session on February 10, 2025.

**V. Presentations/Reports** (For information only --- No action to be taken)

* Superintendent
* Ass’t to the Superintendent
  + - Business Manager
    - District Technology Coordinator
    - Principal’s Update
    - Student Council

**VI.** **Public Comment** – **Agenda Items** (3 min. each / 30 min. max)

**Policy 903 – Public Participation at Board Meetings**

....Each participant shall be limited to three (3) minutes total duration for their public comment. No participants may donate their public comment allotment to another participant.

All statements shall be directed to the presiding officer; no participant may address or question Board members individually. The presiding officer may interrupt or terminate a participant's statement when the statement exceeds the time limit established by the Board, reveals confidential information about a minor child, or physically threatens harm. Participants are strongly encouraged to avoid comments that are personally directed, abusive or obscene.

The portion of the meeting during which the public is invited to speak shall be limited to thirty (30) minutes. The Board reserves the right to extend the time allotment….

**VII. Consent Agenda:**

Background: The following routine operational matters are presented for action by the Board of School Directors. Items that require special attention may be removed from the consent agenda upon the request of a Board member.

**Administrative**

**Actions** A. Move to approve the 2025-2026 District Calendar.

B. Move to approve a Cooperative Sports Agreement for High School Football with Gettysburg Area School District effective at the beginning of the 2025-2026 school year.

**Budget**  C. Move to approve expenditures of the General Fund in the amount of $714,202.41; Food Service in the amount of $29,179.26; Student Activities in the amount of $7,908.63; and Payroll Fund in the amount of $415,792.38 for total expenditures of $1,167,082.68 for the period of January 22, 2025 through February 24, 2025.

D. Move to approve Budget Transfer numbers 25026 through 25032.

Background: Transfers were processed by the Business Office. These transfers reflect transfers between accounts with no overall change in the General Fund.

E. Move to approve January bank reconciliations, as presented.

F. Move to approve the following individual as a bus / van driver for the 2024-2025 school year. The contractor is noted.

Angela Alexander - Jacoby Transportation

**Personnel** G. Move to accept a resignation from Erica Werntz, HS Art Teacher, effective August 14, 2025.

H Move to accept a resignation for retirement from Ron Reynolds, MS Science Teacher, effective August 14, 2025.

1. Move to accept a resignation from Nicole Lohman, Elementary Food Services Aide, effective February 18, 2025.
2. Move to accept a resignation from Cathryn Campbell as the HS Ass’t Volleyball Coach effective immediately.
3. Move to accept a resignation from Marina Fogle as the HS Head Varsity Field Hockey Coach effective immediately.
4. Move to accept a resignation from Bradley Willock as the MS Ass’t Soccer Coach effective immediately.
5. Move to approve the employment of Molly Cochran as an elementary Classroom Aide / Office Aide at $14.54 per hour and effective February 18, 2025.
6. Move to approve the following individual as a coach for the 2024-2025 school year.

Joe Quealy

HS Ass’t Boys’ Track & Field Coach $2,625

1. Move to approve uncompensated leave, in accordance with Board Policy 339, for the following individuals.

Waynette Green January 16 1 day

Waynette Green January 24 .5 day

Waynette Green January 28 1 day

Waynette Green February 12 1 day

Tammy Heitmuller February 13 1 day

Theresa Helt January 27 1 day

Theresa Helt January 28 1 day

Kerry Hewitt January 27 1 day

Kerry Hewitt January 28 1 day

Bailey Long February 13 1 day

Michelle Molock January 27 1 day

Michelle Molock January 28 1 day

Michelle Molock January 29-31 3 days

Michelle Molock February 13 1 day

Michelle Molock February 18 1 day

Michelle Molock February 19 1 day

Michelle Molock February 20 1 day

Nicole Pressley February 3 1 day

Nicole Pressley February 4 1 day

Nicole Pressley February 20 1 day

Nicole Pressley February 21 1 day

Erin Rines January 28 1 day

Erin Rines January 29 1 day

Erin Rines February 3 1 day

Erin Rines February 4 1 day

Erin Rines February 5 1 day

Erin Rines February 21 1 day

Dustin Speelman February 12 1 day

Jane Windell January 14 1 day

**Policy** P. Move to approve Policy 218, Student Discipline, on a first reading.

Q. Move to approve Policy 218.1, Weapons, on a first reading.

R. Move to approve Policy 218.2, Terroristic Threats, on a first reading.

S. Move to approve Policy 351, Controlled Substance Abuse, on a first reading.

1. Move to approve Policy 803, School Calendar, on a second reading.
2. Move to approve Policy 805, Emergency Preparedness and Response, on a second reading.
3. Move to approve Policy 805.1, Relations with Law Enforcement Agencies, on a second reading.
4. Move to adopt, new Policy 805.2, School Security Personnel, on a second reading.
5. Move to approve Policy 827, Conflict of Interest, on a second reading.

**VIII. Other Action Items:**

**IX. Other Discussion Items:** (No action to be taken)

# A.In accordance with School Code, tenure is granted to Katherine M. Ferguson and Holly F. Joyner who have completed three years of satisfactory service in the Fairfield Area School District.

Background: The School Code automatically grants tenure to any professional that has completed 3 years of satisfactory service.

**X. Public Comment** – (3 min. each / 30 min. max)

**XI. Adjournment**

**Informational items:**

A. Next Board Meeting dates:

The Board will meet for a Board Study Session on March 10, 2025 at 6:00 p.m. in the District Board Room.

B. The Board held an Executive Session prior to this evening’s board meeting for personnel and legal matters.

C. The District received a donation of $200 from Michelle and Todd Orner to be used by the Music Department for their performance at LIU 12 on December 19, 2024.

[January 27, 2025](#TOP)

Page 5030

The Fairfield Area School Board met on Monday evening, January 27, 2025 at 7:00 p.m. in the district boardroom for a regular Board Meeting. The following members were in attendance, Mrs. Candace Ferguson-Miller, presiding; Mr. Matthew DeGennaro, Mr. James Fisher, Mrs. Jennifer Holz, Mrs. Melissa Kearchner, Mr. Tedd Sayres, and Mrs. Lisa Sturges. Mrs. Erica Bollinger and Mr. Jack Liller were absent. Also, present were Mr. Aaron Taylor, Assistant to the Superintendent; Mrs. Deborah Kane, Assistant Business Manager; Mrs. Nicole Steele Zepp, District Technology Coordinator; Ms. Colleen Rebert, Elementary School Principal; and Gareth Pahowka, Solicitor.

**Minutes**

A motion was made by Mrs. Lisa Sturges to approve the minutes of the Regular & Reorganization Board Meeting on December 2, 2024; and Special Board Meeting on December 9, 2024; and Study Session on January 13, 2025. The motion was seconded by Mrs. Melissa Kearchner. Motion carried (7-0).

**Presentations/Reports**

The following individuals are responsible for updating the board on the current operations of their supervised areas. If you would like their full report, please follow this link:https://www.youtube.com/playlist?list=PLEPDJP9udALGyQSlPPBEbCvcT62mW2sY

* Assistant to the Superintendent
* Business Manager
* District Technology Coordinator
* Principal Report

**Public Comment Agenda Items** – There were no public comments.

**Consent Agenda**

Background: The following routine operational matters are presented for action by the Board of School Directors. Items that require special attention may be removed from the consent agenda upon the request of a Board member.

Mrs. Jennifer Holz made a motion to approve the consent agenda, items A through CC, and the motion was seconded by Mr. Matthew DeGennaro. Motion carried (7-0).

January 27, 2025

Page 5031

**Administrative**

**Actions** A. Approved an Independent Study Contract for Brockton Herb for the second semester of the 2024-2025 school year for Game Maker II.

B. Approved a foreign field trip request from the Foreign Language Teachers to promote a trip to Spain, France, Luxembourg, and Germany during the summer of 2026.

C. Approved the agreement in the matter of #227054-2024-25-02.

**Budget**  D. Approved expenditures of the General Fund in the amount of $1,025,606.07; Food Service in the amount of $39,465.22; Student Activities in the amount of $6,328.87; and Payroll Fund in the amount of $1,424,324.74 for total expenditures of $2,495,724.90 for the period of November 23, 2024 through January 21, 2025.

E. Approved Budget Transfer numbers 25013 through 25025.

Background: Transfers were processed by the Business Office. These transfers reflect transfers between accounts with no overall change in the General Fund.

F. Approved November and December bank reconciliations, as presented.

G. Approved the following additional individual(s) as bus / van drivers for the 2024-2025 school year. The contractor is noted.

Shane Middaugh - Jacoby Transportation

Bertil Danielson - Jacoby Transportation

Kassandra Viands - Krise Transportation

Carol Metts - Krise Transportation

Victoria Hudak - Krise Transportation

H. Approved a Request to Close a Student Activity Account under the name Middle School Drama, due to inactivity, with a balance of $396.29 that will be transferred to the Middle School Student Council Account.

**Personnel** I. Accepted a resignation from Guy Sullivan, Staff Account-Generalist, effective December 17, 2024.

January 27, 2025

Page 5032

1. Accepted a resignation from Cortney Schaffner, Elementary Classroom / Office Aide, effective January 16, 2025.
2. Approved the addition of Cortney Schaffner to the Support Staff Substitute List.
3. Approved a request for Intermittent Family Medical Leave from Barbara Hoffacker beginning November 21, 2024 and ending on or about April 25, 2025.
4. Approved a request for Family Medical Leave from Theresa Helt beginning on or before March 26, 2025 through May 29, 2025.
5. Approved the employment of Tyler Pinkney as a full-time Food Services Supervisor at an annual prorated salary of $55,000, effective January 2, 2025.
6. Approved the employment of Nicole Lohman as a part-time, 5 hours per day, Elementary Food Services Aide at $14.54 per hour, effective January 13, 2025.

1. Approved the employment of Kellie Cool as a part-time, 6 hours per day, HS/MS Cafeteria Cook at $17.00 per hour, effective January 23, 2025.
2. Accepted a resignation from Megan Horrell as the HS Head Varsity Volleyball Coach effective immediately.
3. Accepted a resignation from Cathryn Campbell as the MS Ass’t Volleyball Coach effective immediately.
4. Approved the following individuals as coaches for the 2024-2025 school year.

Jaylen Martinez

HS Varsity Ass’t Boys’ Basketball Coach $2,925

Page Karsteter

MS Head Wrestling Coach $2,625

Catherine Mentzer

MS Head Track Coach $3,183

January 27, 2025

Page 5033

1. Approved an alteration of hours for Todd Dilger, MS/HS Special Education Aide (ILS), from 6.5 hours per day to 5 hours per day.
2. Approved an alteration of hours for Tracy McLucas, MS/HS Special Education Aide (ILS) from 6.5 hours per day to 5 hours per day.
3. Approved uncompensated leave, in accordance with Board Policy 339, for the following individuals.

Cortney Schaffner December 18-20 3 days

Cortney Schaffner January 8 1 day

Cortney Schaffner January 14 1 day

Michelle Molock December 20 .5 day

Michelle Molock January 8 1 day

Michelle Molock January 14 1 day

Erin Rines January 21 1 day

Violet Johns February 26-28 3 days

Carrie Wren February 6 1 day

Carrie Wren February 20 .5 day

Waynett Green November 7 1 day

Waynett Green November 15 1 day

Waynett Green December 2 1.5 days

Waynett Green December 19 .5 day

Waynett Green January 7 1 day

Theresa Helt January 23 1 day

**Policy** W. Approved Policy 707, Use of School Facilities, on a second reading.

1. Approved the Fee Schedule for Policy 707, Use of School Facilities, on a second reading.
2. Approved Policy 803, School Calendar, on a first reading.
3. Approved Policy 805, Emergency Preparedness and Response, on a first reading.
4. Approved Policy 805.1, Relations with Law Enforcement Agencies, on a first reading.

January 27, 2025

Page 5034

1. Adopted new Policy 805.2, School Security Personnel, on a first reading.
2. Approved Policy 827, Conflict of Interest, on a first reading.

Public Comment – There were no public comments.

**Adjournment**

Mrs. Lisa Sturges made a motion to adjourn the Regular Board meeting at 7:17 p.m. Motion was seconded by Mr. Tedd Sayres. The motion was unanimously approved.

Respectfully Submitted:

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Mrs. Candace Ferguson-Miller Mrs. Deborah Kane

President Ass’t Business Manager

[February 10, 2025](#TOP)

Page 5035

The Fairfield Area School Board met on Monday evening, February 10, 2025, at 6:01 p.m. in the district boardroom for a study session board meeting. The following members were in attendance, Mrs. Candace Ferguson-Miller, presiding; Mrs. Erica Bollinger, Mrs. Jennifer Holz, Mrs. Melissa Kearchner, Mr. Jack Liller, Mr. Tedd Sayres, and Mrs. Lisa Sturges. Mr. Matthew DeGennaro. Mr. James Fisher was absent. Also present were Mr. Thomas Haupt, Superintendent; Mr. Aaron Taylor, Assistant to the Superintendent; Mr. Scott Wilt, Business Manager; and Mr. Corey Burke, Technology Assistant.

The following individuals are responsible for updating the board on the current operations of their supervised areas. If you would like their full report, please follow this link:

<https://www.youtube.com/playlist?list=PLEPDJP9udALGyQSlPPBEbCvcT-62mW2sY>.

**Public Comment -** No comments.

**Study Session Topic(s)**

Mr. Thomas Haupt presented the following Policy revisions and calendar for review.

A. District Academic Calendar – 2025-2026

B. Draft Policies

Policy 218 Student Discipline

Policy 218.1 Weapons

Policy 218.2 Terroristic Threats

Policy 351 Controlled Substance Abuse

**Adjournment**

All were in favor following a motion by Mr. Tedd Sayres and seconded by Mr. Jack Liller to adjourn the study session meeting at 6:49 p.m. The motion was unanimously approved.

**Informational items:**

A. Next Board Meeting dates:

The Board will meet for a regular Board Meeting on February 24, 2025 at 7:00 p.m. in the District Board Room.

Respectfully submitted,

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Mrs. Candace Ferguson-Miller Mr. Scott Wilt

President Board Recording Secretary